

A meeting of Talylychau Community Council was held at Ysgol Talylychau on 6<sup>th</sup> June 2023 at 7.30 p.m. The following members were present: Marged Bowen (Chairman) Janine Roberts, Aled Williams, John Williams, Rhys Williams, Jane Morgan (also acting as Clerk) County Councillor Fiona Walters. Apologies: Pauline George & Roger Thomas.

Marged Bowen welcomed everyone to the meeting and before transferring the Chair over to Janine Roberts thanked everyone for their support during her time as Chairman and wished Janine well for the coming year. Janine Roberts took over the Chair and thanked everyone for electing her and thanked Marged very much for all her work over the past 18 months. Janine Roberts thanked Aled Williams for accepting the role of Vice-Chairman.

There were no declarations of interest.

The minutes of the previous meeting were found to be correct.

Matters arising.

C.C. Fiona Walters gave update on the Green Gen Towy Usk proposed Pylons. Next public consultation expected early 2024.

Removal of portable toilets and picnic table on field owned by Carms. C.C. Update given by Fiona Walters. These to be discussed again at next meeting

Proposed draft letter of objection prepared by Marged Bowen to Mr. Mark Drakeford was discussed and will be amended accordingly.

Code of Conduct Training for Town and Community Councils. 12.06.2023 & 24.07.2023. Unfortunately neither of these dates and times were suitable for members. Request for Code of Conduct data to be completed on Snapchat survey by the 1<sup>st</sup> July, 2023. Code of conduct circulated by e-mail and adopted. Defibrillator Training. E-mail has been sent to Marc Gower but no reply received to date. E-mail received from Emily confirming all defibs have been checked and are working. No new issues.

Vacancy for the post of Clerk, Responsible Finance Officer and Churchyard Clerk. Unfortunately the person interested can no longer take on the post at present. It was agreed to ask One Voice Wales to re-circulate the vacancy.

Latest Bank Statement & Payment Requests. Balance on statement as at 26.05.2023 £12,799.69.

Agreed to pay the following. Information Commissioner – GDPR/Data Protection Act 2018 £40.00. M & J Maintenance – Churchyard grass cut £600.00. Receipt £120.00 received from Y Gannwyll (Heritage Centre Llandoverly) for the Urdd Eisteddfod Bunting.

Correspondence received by mail and correspondence forwarded by e-mail.

Revised Standing Orders. Circulated by E-mail to all Councillors – to be discussed at next meeting along with Model Financial Regulations and Risk Assessment Schedules – to be forwarded by e-mail before next meeting.

Audit General for Wales – Audit Certificate and report. **AUDIT OPINION – QUALIFIED.**

Except for the matters reported below in my Basis for Qualification, on the basis of my review and subject to the matters and recommendations identified below in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual return – has not been prepared in accordance with proper practices – that relevant legislation and regulatory requirements have not been met – is not consistent with the Council's governance arrangements and that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources. Basis of Qualification. The following to be brought to the Council's attention. The Council's fixed asset register does not reconcile to the reported figure within the annual return. Jane Morgan advised that this was the Pagoda which has now been removed and destroyed and this will be put right on the 2023 accounts. Assertion 3 – non-compliance with laws, regulations and codes of practice. The Council has not provided evidence that a budget has been set in accordance with the Local Government Finance Act 1991 and that the precept has been set in line with the budget. The Act required the Council to take into account its level of reserves when setting its

budget requirement. We recommend that the Council sets its budget in accordance with the 1991 Act in future years. In the future we need to prepare a more detailed calculation of how the budget is reached and document that "here is the Budget" and also take into account level of reserves. There were no further matters to be drawn to the Council's attention. Following discussion it was agreed to correct these issues in future. Notice of Conclusion of Audit and Right to Inspect the Annual Return for the year ended 31 March 2022 to be displayed for a period of 14 days stating that the Audit has been completed and that the Annual Return is available for inspection by local government electors. Provide details in this notice of the address at which and the hours during which local government electors may exercise their rights to inspect the Annual Returns. Publish or Display the Annual Returns on the Notice Board and Publish on Council's Website. Clerk to retain evidence that this has been done. Copies will be provided to any local government elector on payment of £25.00. Audit fee invoice will be issued shortly. Audit of Accounts for the year ended 31 March 2023. The Audit General has appointed Monday 11 September 2023 as the date from which electors can exercise their rights under the Public Audit (Wales) Act 2004. The Annual return must be certified by the RFO and approved by the Council by 30 June 2023. Completed and approved annual return and all requested information must be returned by 5 July at the latest. All councils must make their accounts and supporting documents available for public inspection. By 18<sup>th</sup> June 2023 they publish the enclosed audit notice on a notice board in the area and on the Council's website for a minimum of 14 calendar days and after 14 calendar days they make appropriate arrangements for the public to inspect the accounts and supporting documents for a total of 20 working days from 3 July 2023 to 28 July 2023.

Planning.

There was no planning to discuss.

Any other matters and date of next meeting.

Booklet received from Wyn Edwards enclosing details of long lasting, recycled benches, discussed.

There was no further business and the meeting closed at approx. 9.45 p.m. Next meeting to be held at the School on Tuesday 4<sup>th</sup> July, 2023 at 7.30 p.m.